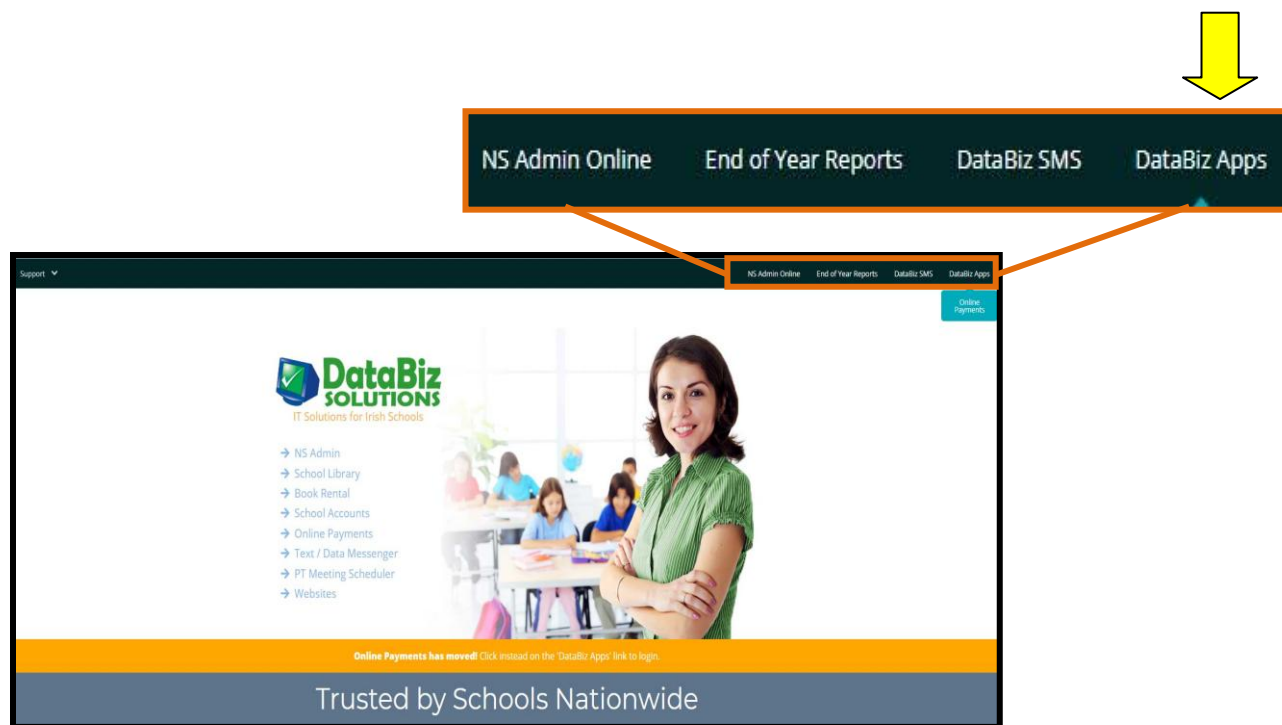


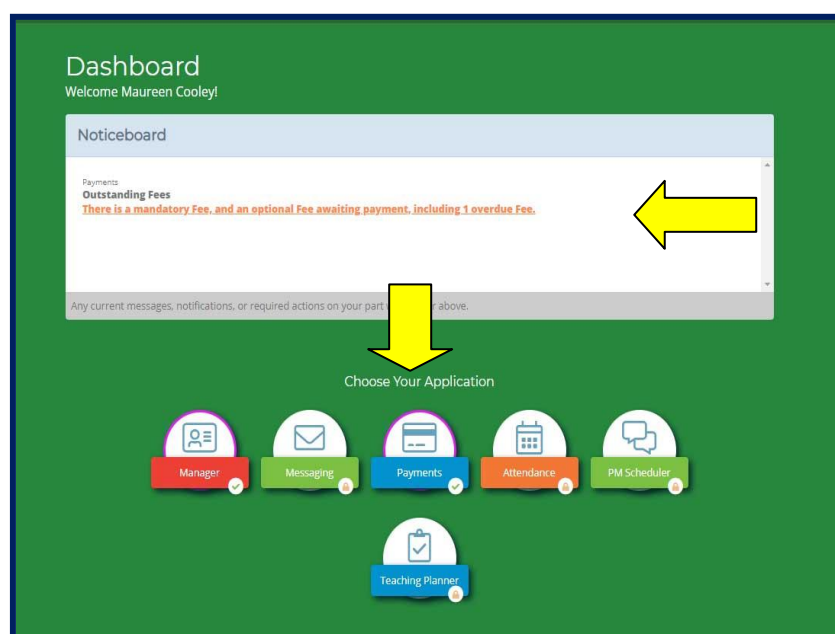
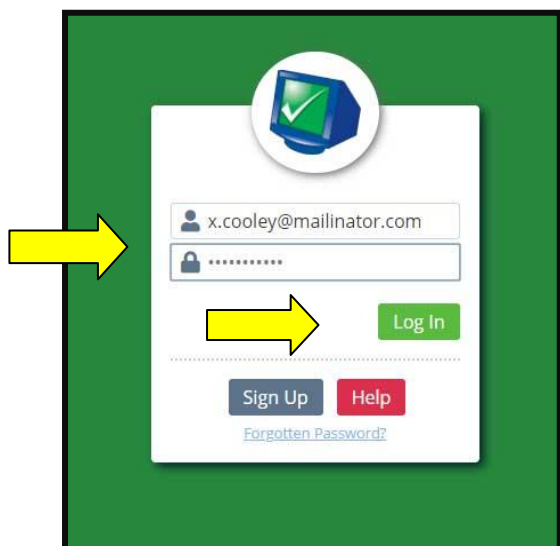
Make a payment on DataBiz Online Payments

1 - Go to the www.databizsolutions.ie website and click on **DataBiz Apps** link in the top right hand corner.



2 - Enter your login credentials and click **Log In**

3. The Dashboard will be displayed. View the Payments against your child(ren) by either clicking on the **link in the Noticeboard** indicating the fees awaiting payment or by clicking the **Payments** icon near the bottom of the screen.



4 - The Payments screen with a list of all **Open** charges against your child(ren) will be displayed.

- Mark the charges that you wish to pay at this time by checking the box beside each charge and enter the amount you wish to pay in the box.
- Click the **Pay Now** button.
- **Please note** that there is a 31 cents charge added to the payment. This is a transaction charge taken by Stripe - the debit/credit card payment processor.

Payments

Siblings of: Jett Cooley (3A) [Show Help](#)

Charge Status: Closed Open

Payments History

Mandatory Fees
These are Fees that have been labeled as being Mandatory - i.e. payment is expected.

Fee ID	Charge Title	Fee Amount	Amount Paid	Paying Now	Select for Payment
Jett Cooley					
608	Swimming Term 1 2019-20	50.00	50.00	0.00	<input type="checkbox"/>
Lila Cooley					
955	Croke Park Tour	25.00	0.00	20.00	<input checked="" type="checkbox"/>
607	Swimming Term 1 2019-20	50.00	50.00	0.00	<input type="checkbox"/>

Lila Cooley

955	Croke Park Tour	25.00	0.00	20.00	<input checked="" type="checkbox"/>
607	Swimming Term 1 2019-20	50.00	50.00	0.00	<input type="checkbox"/>

164 Voluntary Contribution 19/20 150.00 50.00 0.00

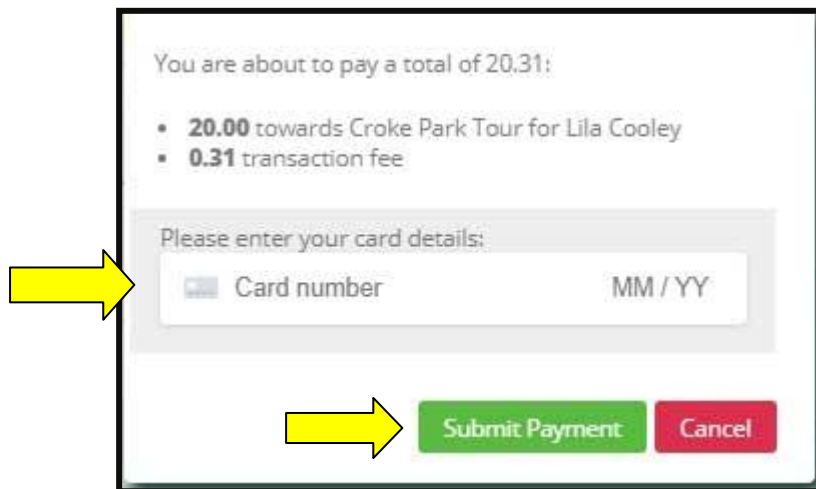
Total Payments: 20.00
+ Transaction Fee: 0.31
Total Paying Now: 20.31

Pay Now

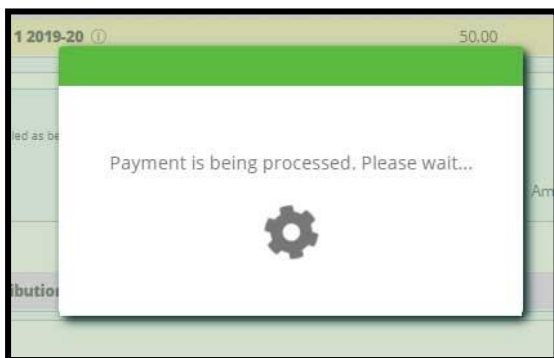
Total Payments: 20.00
+ Transaction Fee: 0.31
Total Paying Now: 20.31

Pay Now

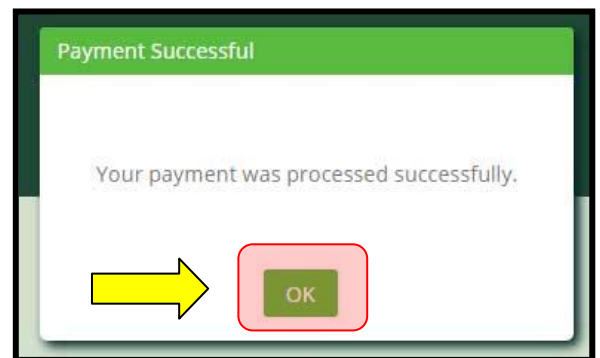
5 -Enter the card details when prompted and click **Submit Payment**.



The payment will be processed



When processed a **Payment Successful** message will appear. Click **OK**



The payment has been completed and the user can log out by clicking on the **Log Out** button in the top left hand corner of the screen.

